



CARES Act (ESSER Fund)

Private Nonprofit Schools 2021-2022 Campus Needs Assessment

Please complete the following Campus Needs Assessment (CNA) and submit to the Houston Professional Development Manager.

HISD requires all private nonprofit schools to complete a Campus Needs Assessment to ensure federal programs meet the needs of students in increasing student academic achievement.

School: _____

Address: _____

Enrollment: _____

Private School Official/Primary Contact: _____

Phone Number: _____

E-mail Address: _____



Needs Assessment:

1. Identify your students' academic needs and provide appropriate data for support. Prioritize needs, with most significant as #1.

2. Provide a summary of the needs in the past school year (2020-2021) and the professional development activities that addressed those needs. Identify services or activities that require continued sustained training for the 2021-2022 school year.

3. Identify your teachers' professional development needs as related to improving your students' academic achievement.

Programs and Services:

4. Describe the program, services, or other activities you would like to implement to address these identified needs. To the extent possible, include estimated costs of programs and services. Prioritize programs and services as related to meeting the needs noted above.



5. Describe how these services and programs will contribute to improving student academic achievement.

Goal Setting:

6. Write a suggested performance goal for your identified need and planned activities.
(EXAMPLE: For an identified need in reading: “By May 2022, students participating in planned activities will increase their reading scores by ____ %.” For an identified need to enhance instruction in differentiated learning: “All teachers participating in the professional development will include differentiated learning practices in their daily instruction.”)

Evaluation Plan:

7. Explain how outcomes will be evaluated to measure the extent of performance goal success.

Private Nonprofit School Official: _____

Date: _____



Requests for School Faculty Participation

Professional Development Activities	Attendees Number of Teachers Number of Students	Place and Date	Identify PD Need (1-3 of Needs Assessment) Addressed by this Activity Including Explanation	Cost Breakdown per PD Activity Categories - Totals (travel costs, registration, food, etc.)